



Clearwater Soil & Water Conservation District

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BOARD OF SUPERVISORS REGULAR MEETING JUNE 16th, 2016

MEETING MINUTES

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Board Members Present:

Paul Rydeen, Alroy Lewis, Harlan Strandlien and John Gunvalson

SWCD Staff: Nathan Nordlund, Lori Buell and Nickolaus Phillips

NRCS Staff: Cari Roepke

Guests: Enbridge Representatives- Jennifer Maleitzke, Jim Goodman and John Feely

The meeting was called to order at 8:30 a.m. by Chair Rydeen in the Clearbrook City Chambers. The Pledge of Allegiance was recited.

Agenda: Chair Rydeen called for additions or corrections to the agenda. Nordlund requested the addition of action items; Newsletter, Ob Well Contract and Conservation Farm be added under the District Managers report. Board Member Strandlien requested the action item, Board meeting time change be added to the report under Other Business. A motion to accept the agenda with the changes as requested was made by Strandlien. Second by Lewis. **Motion carried 4-0.**

Minutes: Minutes of the regular May meeting were reviewed. Lewis made a motion to approve the minutes as submitted. Second Strandlien. **Motion carried 4-0.**

NRCS

Roepke reported that NRCS's primary workload is CSP with 5 applications currently approved and getting signed into contract.

Roepke noted that she will be hosting a Local Work Group meeting on June 23rd Roepke noted that the Environmental Quality Incentive Program signup ends on August 19th.

Roepke reported NRCS has a new ultima employee by the name of Ashley Reichert. Roepke noted that Ashley currently has a desk in the SWCD office.

PROGRAM TECHNICIAN

AIS: Phillips noted that he checked the traffic counters at Minerva, Long, Long Lost, Clearwater, Lindberg and Walker Brook and has been working closely with the staffing agency regarding any staffing concerns.

Ford Truck: Phillips reported that the tires on the Ford Pickup are extremely worn down and need to be replaced. Phillips gathered quotes from local vendors. Lewis made a motion to accept the low bid, coming from Community Oil at \$658.35, for a set of Hankook tires. Second by Strandlien. **Motion Carried 4-0.**

No-Till Drill: Phillips noted that demonstration sites are set up at McCollum's and that he will be monitoring them throughout the season.

Aerator: Phillips reported that he installed the acre meter and a slow moving vehicle sign on the Aerator. Phillips noted that the Aerator is ready to be rented out by producers.

Trees: Phillips reported that the remaining trees were donated to Bagley and Clearbrook schools and Bemidji State University Sustainability Office.

Cost Share: Phillips calculated and reported pollution reduction estimates for Stormo, Nordlund and Gunvalson projects.

DISTRICT MANAGER REPORT

Financial Reports: financial statements showing revenue and expenditures for the month of May were presented to the Board for review.

Profit & Loss: Nordlund Reported that we are currently 41.66% into 2016 and expenses are currently in line with the annual budget. Nordlund noted that in May there was income from Plat Book sales, tree rental income and tree sales. Nordlund noted that outside of regular expenses additional expenses included the purchase of the Aerator and the boat. Nordlund noted an increase in No-Till-Drill expenses from the incentive program.

Monthly Treasurer's Report: Nordlund noted that along with expected regular bills for the month of May a payment was made to Farmers Independent for the No-Till-Drill workshop Advertisement, a payment of \$150.00 for repacking bearings and rotating tires on the drill, a payment to Ranchworx for the Aerator, a check to Keith Gebhart for pulling the tree planter, a payment to the Highway Department for assembling the Aerator when it arrived, Incentive payments and payment to the nurseries for the tree orders.

Deposit Detail: Nordlund noted that in the month of May deposits included, tree sales income, plat book income, No-Till-Drill rental payments and a payment from Birnstengle for custom planting. Nordlund noted the SWCD is acting as fiscal host for the 2016 Admin training hosted by Area 8 and numerous deposits have been made for registration.

Balance Sheet: Nordlund reported that the Accounts Receivable balance was \$679.60. Nordlund noted that the current outstanding balance are drill rental invoices.

A motion to accept the May financial reports was made by Strandlien. Second by Gunvalson. **Motion carried 4-0.**

DISTRICT OPERATION

Newsletter: Nordlund noted that the SWCD is putting together a Newsletter. Nordlund received quotes from the Farmers for a 4-pages Newsletter. Nordlund noted that Environmental Services is interested in submitting a couple articles along with an article from NRCS. Lewis made a motion to approve purchasing 5,000 newsletters 4550 to be

placed in the Shopper and 500 for the SWCD to disburse at the cost of \$873.13 Second by Strandlien. **Motion carried 4-0.**

Conservation Farm: Nordlund noted that there are a few areas on the farm that have a weed problem and would like to hire Roy Abraham to spray. Nordlund noted that there is \$1500 allocated in the budget for the farm. Strandlien made a motion to have Abraham go ahead and spray for weeds noting that he should not go above the \$1500 budget. Second by Lewis. **Motion Carried 4-0.**

Ob Well Contracts: Nordlund reported that the 2017 Observation Well contract with the DNR is up for approval. Nordlund noted that the contract has unchanged from last year's total of \$30.00 per test \$1440 total per the life of the contract. The SWCD will be monitoring a total of 6 wells, each of them are to be monitored 8 times between July 1, 2016 and June 30th 2017. Strandlien made a motion to approve the contract as submitted. Second by Lewis. **Motion carried 4-0.**

Water Plan Amendment: Nordlund presented the Water Plan to the BWSR Northern Regional Committee on June 8th. Nordlund noted that this subcommittee sent it on to the full committee with their support. Nordlund noted that the BWSR committee will review it and vote on approval of the plan on June 22nd.

Strategic Planning: Nordlund noted that with Clean Water Funds and the Increased Capacity funding the SWCD has an opportunity to do more as a district. Nordlund suggested having a planning session to look at what the SWCD is currently doing and what needs are not being addressed. Nordlund noted that he would like this committee to meet within the month as these decisions could potentially effect the budget planning process. Strandlien made a motion for Lewis and Rydeen to be on the Strategic Planning committee. Second by Lewis. **Motion carried 4-0.**

Plat Books: The SWCD has sold enough plat books to satisfy the first half of the contract with Mapping Solutions. Nordlund noted that they have been soliciting for advertisements and the 2017 plat book is scheduled to come out sometime in October.

OTHER:

Area 8 Resolution Meeting: Nordlund Buell and Stradlien attended the Area 8 Resolution meeting.

Admin Training: Nordlund noted that Buell will be attending the 2016 Area 8 Admin training on June 22nd.

RUSLE2/WEPS training: Nordlund reported that Phillips will be attending the RUSLE2/WEPS training on the 22nd. Nordlund noted that Both Phillips and Buell will be in trainings the afternoon of the 22nd and he is scheduled off. Nordlund will have the office closed for the afternoon.

Meeting Time Change: Strandlien made a motion to change the start time of the July and August SWCD Board meetings from 8:00 a.m. to 8:30 a.m. Second by Lewis. **Motion carried 4-0.**

Enbridge: Enbridge representatives presented information to the board and answered questions regarding pipelines.

A motion to adjourn the meeting at 11:25 a.m. was made by Gunvalson. Second by Strandlien. **Motion carried 4-0.**

John Gunvalson, District Secretary

Date

The pessimist complains about the wind. The optimist expects it to change.
The leader adjusts the sails.

- John Maxwell

Our mission is simple - to promote the wise use and improvement of our county resources, in order that future generations will inherit an economically viable county that has made wise choices in resource management.