



Clearwater Soil & Water Conservation District

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BOARD OF SUPERVISORS REGULAR MEETING JULY 16th, 2015

MEETING MINUTES

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Board Members Present:

Harlan Strandlien, Alroy Lewis, Paul Rydeen John Gunvalson and Marty Cobenais

SWCD Staff: Kathy Rasch, Nathan Nordlund and Lori Buell

NRCS Staff: Cari Roepke

Guests: John Nelson-County Commissioner

The meeting was called to order at 8:05 a.m. by Chair Strandlien in the Clearbrook City Chambers. The Pledge of Allegiance was recited.

Agenda: Chair Strandlien called for additions or corrections to the agenda. A motion to accept the Agenda as submitted was made by Lewis. Second by Cobenais. **Motion carried 5-0.**

Minutes: Minutes of the regular June meeting were reviewed. A motion to accept the June minutes as written was made by Lewis Second by Rydeen. **Motion carried 5-0.**

NRCS

Roepke reported that she has finished all of the CSP contracts and has been busy conducting quality assurance reviews. Roepke noted that the NRCS staff have also been conducting site visits.

OTHER:

Local Work Group Meeting: Roepke reported that she is planning on hosting a Local Work Group meeting. The meeting will be held in the USDA conference room on August 11, 2015 at 9:00 a.m.

Roepke noted that she plans on attending an all employees meeting on August 6th.

RESOURCE TECHNICIAN REPORT

Water Plan Project: Rasch reported that she and Nordlund have completed the third round of lake testing.

2012 CWF Grant: Rasch noted that Aakre has sent out for some additional bids from a new list of contractors.

2015 CWF Grant No-Till Drill: Rasch noted that they have been spending time getting familiar with the drill and working with landowners on using and renting the drill.

Other:

Clearwater County Fair: Rasch reported that SWCD will be setting up a booth again this year at the Clearwater County Fair Aug 5-9th. Rasch noted that the No-Till Drill will be displayed at the fair and the booth will focus on AIS.

CWF 13 Grant: Rasch reported that there may be a need for additional buffers on the JD 72 project and there may be some additional funds left in the 2013 CWF grant. Rasch will contact Chad and talk to him about re-allocating some of the funding from the CWF 13 grant to the JD 72 project.

PROGRAM TECHNICIAN REPORT

Water Plan Activities

Water Monitoring: Nordlund has been collecting stream samples for 2014 SWAG, RLWD and District Lake Monitoring. Nordlund noted that he needs to collect samples twice a month and will be finished sampling in August.

2015 Clean Water Fund Grant-No Till: Nordlund reported that, so far, there has been four producers that have used the drill. Nordlund noted that the SWCD plans on using these locations as demonstration sites.

2013 CWF Grant: Stormo's Riparian Forest Buffer: Nordlund noted that Stormo's have lined up Abraham for weed spraying and are collecting bids for the crossing that needs to be constructed.

Cost Share

Gahlons-Unused well sealing: Nordlund noted that he has reached out to RLWD to see if they had any funding available for Gahlon's unused well sealing but has not been able to make direct contact.

CWF Grant-JD 72 Buffers and Stabilization Project: Nordlund reported that construction has been completed and a buffer has been planted. Nordlund noted that the site still needs to have an inspection done before final signoff by the engineers can be given.

Trainings/Meetings:

Pine Lake Meeting/Tour: Nordlund reported that the purpose of the meeting was to visit potential impoundment sites for flood storage upstream of Pine Lake and discuss what some of the potential road blocks are for the higher priority sites.

Upcoming

Long Lake Association: Nordlund noted that he is planning on attending the Long Lake Association meeting Saturday, July 18th to address member questions.

DISTRICT MANAGER REPORT

Financial Reports: financial statements showing revenue and expenditures for the month of June were presented to the Board for review.

Profit & Loss: Rasch noted that we are currently 50% into 2015 and expenses are currently in line with the annual budget. Rasch reported that we received a payment for AIS expenses, 2015 CWF grant funds were claimed from deferred revenue for the purchase of the no-till drill and 2013 CWF grant funds were claimed for payments made to Stormo and Kleppe as approved in the June meeting and 2015 CWF funds for the drill. Expense items on the budget included payment to MCIT for drill insurance coverage and the drill purchase.

Monthly Treasurer's Report: Rasch noted that along with expected regular bills for the month of June payments were made to the tree nurseries, Envirothon expenses to the top 3 schools, a payment to a contractor for tree planting help, Buffalo River Sales for the No-Till Drill and for the CWF riparian buffer projects to Stormo and Kleppe.

Deposit Detail: Rasch noted that in the month of June deposits included plat books sales, tree sales, an AIS reimbursement from Clearwater County and a WCA payment.

Balance Sheet: Rasch reported that the Accounts Receivable balance was \$5939.10 at the end of June this includes an invoice to the County of \$987.10 for AIS supplies, an invoice to RLWD of \$4,100 for the Stormo project and platbook invoices to Rock Creek General Store, Clearwater County, North Country Hardware and Knutson store.

A motion to accept the June financial reports was made by Rydeen. Second by Cobenais. **Motion carried 5-0.**

Other:

2016 Budget: Rasch reported that the budget committee met to discuss the 2016 budget. Rasch noted that major changes to the budget include the SWCD funding initiative, assisting with the county AIS plan and the closeout of 4 grants. Changes to the expense side are 5% salary and 5.9% flex benefit increases and the closeout of 3 grants. Cobenais made a motion to approve the proposed budget as submitted. Second by Gunvalson. **Motion carried 5-0**

2016 Observation Wells: Rasch reported that the SWCD received an agreement from the DNR to monitor 6 Ob Wells for the 2016 fiscal year for the amount of \$1440.00. Cobenais made a motion to accept the agreement as outlined by the DNR. Rydeen Second. **Motion Carried 5-0.**

A motion to adjourn the meeting at 10:00 a.m. was made by Lewis. Second by Strandlien. **Motion carried 5-0.**

Marty Cobenias, District Secretary

Date