



# Clearwater Soil & Water Conservation District

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## *BOARD OF SUPERVISORS REGULAR MEETING MAY 21, 2015*

### *MEETING MINUTES*

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#### **Board Members Present:**

Harlan Strandlien, Paul Rydeen, Alroy Lewis, John Gunvalson and Marty Cobenais

**SWCD Staff:** Kathy Rasch, Nathan Nordlund and Lori Buell

**NRCS Staff:** Cari Roepke

**Guests:** John Nelson, County Commissioner

The meeting was called to order at 8:00 a.m. by Chair Strandlien in the Clearbrook City Chambers. The Pledge of Allegiance was recited.

**Agenda:** Chair Strandlien called for additions or corrections to the agenda. Rasch requested the additions of one action item be added to the agenda for Buell to attend the SWCD Administration Training Session in Duluth, MN on June 17<sup>th</sup>-18<sup>th</sup>. A motion to accept the Agenda with the amendment was made by Rydeen. Second by Cobenais. **Motion carried 5-0.**

**Minutes:** Minutes of the regular April meeting were reviewed. A motion to accept the April minutes as written was made by Lewis Second by Rydeen. **Motion carried 5-0.**

#### **NRCS**

Roepke reported that she currently has 17 approved Equip applications. Roepke noted that she just finished the second round of the Equip sign up and has 10 applications on the pre-approved list. Roepke reported that she had 7 CSP application and 6 of the 7 are eligible for CSP. Roepke noted that she has one month to work on these applications and complete the field visits.

#### **OTHER:**

#### **RESOURCE TECHNICIAN REPORT**

**2012 CWF Grant:** Rasch reported that Jim Aakre has had difficulty getting bids for his shoreline restoration project. Rasch noted that she was able to provide Aakre with some contractor contact information and he sent out for some additional bids. Rasch noted that Aakre may need to amend his contract to extend the completion date of his shoreline project.

**2013 CWF Grant:** Rasch reported that Kleppes have completed the tree planting portion of their project. Rasch noted that the next part of the project to complete will be the fencing.

**Tree Program:** Rasch reported there are a few pine and spruce trees left in storage and she has lowered the price for quick sale. Rasch reported that they have completed two planting projects and have one left.

**Other:** Rasch noted that the Area 8 Envirothon was held May 6<sup>th</sup> at Bemidji State Park and Bagley had one Junior team competing.

## PROGRAM TECHNICIAN REPORT

### Water Plan Activities

**Amendment of Water Plan:** Nordlund reported that he has been working on developing a presentation for the Water Plan Task Force meeting with the focus of the meeting being the 5 year plan. Nordlund noted that he sent out a total of 15 agendas for the June 2<sup>nd</sup> meeting.

**2015 Clean Water Fund Grant-No Till:** Nordlund reported that he met with Rasch, Lewis and Rydeen to make the final No-till drill purchase decision. Nordlund noted that SWCD purchased the "Great Plains" 1006NT End Wheel 10' No-Till Drill and the estimated day of arrival is June 10<sup>th</sup>.

**AIS:** Nordlund reported that the AIS inspectors began taking surveys the day before opening fishing. Nordlund noted that he has been working on preparing the inspectors tablets and uploading software along with ensuring the rest of their equipment was ready for the season. Nordlund noted that he has been in contact with the lake associations to inform them of volunteer training opportunities.

### Cost Share

**Nordlund Stock Farm-Riparian Forest Buffer:** Nordlund reported that he has been working with Nordlunds Stock Farm to create a Riparian Forest Buffer. Nordlund noted that this project includes the establishment of 1200 feet of fencing along Lindberg Lake where cattle have been accessing the lake for water. The plan also includes an alternative water source that would be provided by a tire tank and shallow buried pipeline. The total cost estimate for the project is \$5,340. Rydeen makes a motion to pay 75% or \$4005 of the total cost whichever is less from the remainder of the 2014 Cost Share funds and 2015 funds. Lewis Second. **Motion Carried 5-0.**

**Gahlons-Unused well sealing:** Nordlund reported that Gahlons have an unused well on their property they would like sealed and are requesting cost share funds. Nordlund noted that the total estimated cost of the project is \$1000. Lewis made a motion to pay 50% the actual cost of the project or \$500.00 whichever is less. Second by Rydeen. **Motion Carried 5-0**

**CWF Grant-JD 72 Buffers and Stabilization Project:** Nordlund noted that he provided information to RLWD for them to establish buffers on JD72 near the ditch stabilization project which is slated for this summer. Nordlund reported that the bids are in for the stabilization project.

## *Upcoming*

**Water Plan Task Force:** Nordlund noted that he has a Water Plan Task Force meeting on June 2nd.

## DISTRICT MANAGER REPORT

**Financial Reports:** financial statements showing revenue and expenditures for the month of April were presented to the Board for review.

**Profit & Loss:** Rasch noted that we are currently 33% into 2015 and expenses are currently in line with the annual budget. Rasch reported plat book sales are up \$500.00 from the previous month, trees sales were above budget and \$605 was claimed for the Conservation Delivery Grant from Deferred Revenue. Rasch noted that on the Expenses items on the budget were \$200.00 to Farm by the Lake for education materials and AIS supplies for the County AIS Plan.

**Monthly Treasurer's Report:** Rasch noted that along with expected regular bills for the month of April payments were made to Sorenson Motors for work on the Ford, Skeeter Stitch for AIS supplies, Farm by the Lake for Education and Graphic X for AIS supplies.

**Deposit Detail:** Rasch noted that in the month of April deposits included plat books sales, tree sales, 2<sup>nd</sup> quarter County support, six Envirothon donations, a platbook invoice payment from Knutson Store and Clearwater County, and a payment from BWSR for the 2015 grant.

**Balance Sheet:** Rasch reported that the Accounts Receivable balance was \$4934.68 at the end of April this included plat book invoices to Rock Creek General Store, Clearwater County and Knutson Store totaling \$624.00. Rock Creek has since been paid and the other two are under 30 days. There are five tree orders totaling \$4034.89. Three have since been paid totaling \$1507.19, the other two have cost share contracts with SWCD.

A motion to accept the April financial reports was made by Cobenais. Second by Strandlien. **Motion carried 5-0.**

## **Other:**

**2015 CWF AIG Grant:** Rasch reported that the decision was made to purchase the Great Plains 1006 N no-till drill. The low bid of \$31,416.72 for the drill was Buffalo River Sales in Bejou/Buffalo River. Rasch noted that the drill is expected to arrive around June 10<sup>th</sup>. Rasch noted that she will be working with several landowners to trial the drill on different sites/seeding to establish education sites for upcoming workshops and tours. Rasch presented a rental agreement for review and discussion. The agreement will be used for landowners wishing to rent the planter.

**2015 SWCD Admin Training:** Rasch recommended sending Buell to the 2015 SWCD Administration training in Duluth, MN on June 17<sup>th</sup> and June 18<sup>th</sup>. Rasch noted that there is a \$50.00 registration fee and the rooms will be \$115.00 plus tax. A motion to send Buell to the Admin training and cover cost was made by Lewis. Second by Rydeen. **Motion carried 5-0.**

**June Board Meeting:** Rasch noted that Buell will be gone for the Admin training on the date of SWCD's June meeting and requested the board consider changing the date of the meeting to Thursday, June 25<sup>th</sup> 2015. A motion to hold the SWCD June meeting on Thursday, June 25<sup>th</sup> at 8:00 in Clearbook, MN was made by Cobenais. Second by Lewis. **Motion carried 5-0.**

A motion to adjourn the meeting at 10:45 a.m. was made by Rydeen. Second by Lewis. **Motion carried 5-0.**

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Marty Cobenias, District Secretary

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Date